

Travel/Education Request Form

Name(s): Gabriel Fijas

Department: Moody County Sheriff's Office

Travel/Education

Date(s)	Destination
6-4	SRU Conference
1	
6-6	

Reason for Travel:

SRU Conference

Passengers: _____

Estimated Expenses:

• Method of Travel: County Vehicle Private Auto Airfare
 _____ Miles @ \$ _____/per mile = \$ _____

• Meals: Breakfast @ 6 =
 3 Lunch @ 11 = 33
 Dinner @ 15 =

***Employees will not be reimbursed for meals that are included in the registration fee.

• Additional Expenses (taxi, parking, etc):
 Please list _____ = \$ _____

• Lodging: _____ Estimated number of days/nights = \$ _____

• Registration _____ Estimated cost = \$ ~~125.00~~ 125.⁰⁰

Total Cost Estimate = \$ 158.00

 S2 + A
Department Head Signature

04-03-24
Date