

UNAPPROVED MINUTES OF
November 21, 2023

The Moody County Commissioners met in regular session on Tuesday, November 21, 2023 in the Court Room of the Courthouse at 9:00 AM, with the following members present: Chair Carla Bruning, Dan Miles, Dave Reker, Jerry Doyle, and Randy Hemmer, with Tawny Heinemann, Auditor as Clerk of the Board. Also present Paul Lewis, States Attorney, Marty Skroch, Commission Assistant, and Gwen Reker, county resident.

Chair Bruning called the meeting to order. Motion by Hemmer, seconded by Reker to approve the agenda. All voted "aye". Motion by Doyle, seconded by Miles to approve the following consent agenda. All voted "aye".

Minutes:

November 7, 2023

Poor Relief:

Case #20231101 Approve County Burial. 2775.00

Tawny Heinemann, Auditor met with the Board. A discussion was held on LATCF (Local Assistance and Tribal Consistency Fund) and the National Center for Public Land. Motion by Miles, seconded by Reker to contribute \$1000.00 to the National Center for Public Land initiative from the Commission budget. All voted "aye." Motion by Doyle, seconded by Hemmer to approve the following amended budget resolution with all voting "aye":

ANNUAL BUDGET FOR MOODY COUNTY, SD
For the Year January 1, 2024 to December 31, 2024

COUNTY TAX LEVIES	Tax Levy in Dollars	\$/s/1000
<u>WITHIN LIMITED LEVY:</u>		
*General County Purposes (10-12-9)	4,044,782	3.492
Fire Protection (34-31-3)	100,800	.102
<u>TOTAL TAXES LEVIED BY COUNTY</u>	<u>4,145,582</u>	<u>3.594</u>

*These Amounts include the 25% to be distributed to cities. As of November 27, 2023, these levies are not approved by the Department of Revenue.

RESOLUTION
ADOPTION OF ANNUAL BUDGET FOR MOODY COUNTY, SOUTH DAKOTA

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law and,

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Moody County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2024 and ending December 31, 2024 and the same is hereby approved and adopted by the Board of County Commissioners of Moody County, South Dakota, this 21st day of November, 2023. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor Moody County, South Dakota. The accompanying taxes are levied by Moody County for the year January 1, 2024 through December 31, 2024.

BOARD OF COUNTY COMMISSIONERS OF MOODY COUNTY, SOUTH DAKOTA

Carla Bruning, Chair
Jerry Doyle, Commissioner
Randy Hemmer, Commissioner
Dan Miles, Commissioner
Dave Reker, Commissioner

ATTEST: Tawny Heinemann
Moody County Auditor

Kendra Eng, Zoning Administrator met with the Board to discuss Pipeline and 911 Addressing fees. More discussion to take place at a future meeting with fees being set at January 2, 2024 meeting.

Jerrick Charles, Emergency Manager met with the Board to provide an update on LEMPG, and discuss the Hazmat, and Pre-Disaster Mitigation plans. Motion by Reker, seconded by Miles to approve the application for Hazmat Grant. All voted "aye". Motion by Hemmer, seconded by Miles to approve the Active911 invoice in the amount of \$1440.00. All voted "aye". Motion by Doyle, seconded by Miles to approve the letter of funding commitment, to authorize Chair Bruning sign the designation of applicant agent's form, and pass the following resolution with all voting "aye":

**RESOLUTION
APPOINTMENT OF APPLICANT AGENT**

WHEREAS Moody County is submitting a grant application to the Federal Emergency Management Agency and the State of South Dakota; and

WHEREAS Moody County is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that the Moody County Board of County Commissioners appoints Carla Bruning and/or Jerrick Charles as the authorized Applicant Agent. Dated this 21st, day of November 2023.

Appointing Authority

Carla Bruning
Chair, Moody County Commission

Appointed Agent

Jerrick Charles
Moody County Emergency Management Director

Attest:

Marty Skroch
Moody County Commission Assistant

Troy Wellman, Sheriff discussed a travel request and staffing with the Board. Motion by Reker, seconded by Miles to pay for registration and hotel for the 2024 National Sheriff's Association Winter Conference in Washington DC. All voted "aye". Motion by Doyle, seconded by Miles to hire Morgan Rein, part time Deputy Sheriff at Grade 18-A \$20.84/hr effective November 21, 2023. All voted "aye".

Erica Rovik, Librarian presented an invoice to the Board. Motion by Hemmer, seconded by Reker to approve The National Conference registration fee of \$407.00 to be paid in 2023 rather than 2024 as budgeted. All voted "aye".

Andy Muller, Highway Superintendent met with the Board. Motion by Miles, seconded by Hemmer to authorize Chair Bruning to sign the DWare Software lease agreement in the amount of \$4,570. All voted "aye."

Josh Prather, IMEG Engineering met with the Board and gave an overview of bridge inspections in the county and reviewed repair recommendations.

Marty Skroch, Commission Assistant met with the Board. Motion by Hemmer, seconded by Reker to deny October 31, 2023 settlement offer extended by Avera. All voted "aye". Motion by Reker, seconded by Doyle to approve EMT Certification increase of \$4.00/hr on call for McKenzie Brown, EMT. All voted "aye". Motion by Reker, seconded by Doyle to authorize Chair Bruning sign the Memorandum of Understanding with the South Dakota State Extension. All voted "aye". Motion by Hemmer, seconded by Miles to hold a special meeting on December 29, 2023 at 10:00 AM. All voted "aye". Motion by Reker, seconded by Doyle to approve the 2024 SDACO membership fees in the amount of \$1007.18. All voted "aye". Motion by Miles, seconded by Doyle to authorize Marty Skroch to sign the Total Secure Package with Infotech Solutions. All voted "aye".

Motion by Doyle, seconded by Hemmer to approve the following claims and issue warrants, with all voting "aye":
General: A&B Business, supplies 114.26, Ahlers Automotive, repair 37.50, Avera Medical Center, supplies 2072.19, Barnes & Noble, publications 465.60, Bluepeak, utilities 166.94, Bound Tree Medical, supplies 160.17, Brookings County Sheriff, jail housing 21645.00, Bruning & Lewis, office expense 3776.22, Century Business Products, supplies 46.40, Centurylink, utilities 522.12, Culligan Water, supplies 90.00, Department of Health, professional services 165.00, Hillyard, supplies 830.49, Infotech Solutions, data processing services 3361.50, Inter-lakes Community Action, rent 774.42, Lake County Sheriff, jail housing 82.50, Lewis & Clark Behavioral Health, services 213.00, Maynards, supplies 21.26, Minnehaha County Jail, jail housing 4422.27, Office Peeps, supplies 91.30, Pitney Bowes, postage meter lease 247.71, R Place Kennel, K9 housing 175.00, Redwood Toxicology, blood alcohols 1004.00, River's Edge, fuel 4193.87, Rugged Depot, supplies 3670.19, SD Achieve, mental illness services 180.00, SDAAO, membership dues 150.00, SDACO, annual dues 1007.18, SDSU Extension, supplies 30.75, Skroch Funeral Chapel, poor relief 2775.00, Sparkle Car Wash, services 54.00, State Treasurer, St Remit 60.00, Susan Brende, supplies 140.58, Teesdale Law office, ct apt atr 4662.00, Trugreen, supplies 402.57, Sioux Falls Two Way Radio, supplies 181.66, Wex Bank, gas 1428.31, Yankton County Sheriff, services 50.00. Highway: Bluepeak, utilities 376.35, Butler Machinery, repairs 118.69, Loiseau Construction, supplies 405.00, Quality Oil, supplies 724.35, River's Edge, fuel 3313.00, Titan Rentals, supplies 217.00. Rural Access Infrastructure: Egan Township 11312.50. Flexible Spend Account: Tawny Heinemann, daycare flex 252.00. Emergency Management: River's Edge, gas 158.42. Water Conservation Fund: East Dakota Water Development, Remit 7935.15 State Treasurer: St Remit 130362.30, Law Library Fund: LoopUp, law library 26.62. SDACO fund: Mod & Press Oct 158.00

Motion by Reker, seconded by Miles to enter into executive session at 10:51 AM pursuant to SDCL 1-25-2(1)(3). Reason: Personnel, Legal/Contractual. All voted "aye". Motion by Miles, seconded by Hemmer to resume regular session at 12:30 PM. All voted "aye".

Motion by Miles, seconded by Hemmer to set salary for Zoning Administrator at Step-A \$50,000/year. All voted "aye". Motion by Doyle, seconded by Reker to advertise for the open Zoning Administrator position. All voted "aye". Motion by Miles, seconded by Hemmer to grant Anthony Teesdale's request to terminate Teesdale Law Office's portion of the Indigent Court-Appointed Attorney Contract effective November 30, 2023. All voted "aye".

Motion by Reker, seconded by Doyle to enter into executive session at 12:45 PM pursuant to SDCL 1-25-2(1). Reason: Personnel. All voted "aye". Motion by Doyle, seconded by Hemmer to resume regular session at 12:55 PM. All voted "aye".

Motion by Miles, seconded by Reker to adjourn the meeting at 12:56 PM. All voted "aye".

ATTEST: Tawny Heinemann
Moody County Auditor

Carla Bruning, Chair
Moody County Board of Commissioners