#### UNAPPROVED MINUTES OF January 5, 2023

The Moody County Commissioners met in regular session on Thursday, January 5, 2023 in the Commissioners Room of the Courthouse at 9:00 AM, with the following members present: Dave Reker, Carla Bruning, Jerry Doyle, Randy Hemmer and Dan Miles, with Marty Skroch, Commission Assistant as Clerk of the Board. Also present, Paul Lewis, States Attorney, Brittany Bennett, Register of Deeds, Troy Wellman, Sheriff, Jerrick Charles, Emergency Manager, Ashley Headrick, Deputy Auditor, Kayla Charles and Carleen Wild, Moody County Enterprise.

### AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Moody County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County as of December 31, 2022, which includes money collected for schools, cities, townships and state:

Total amount of deposits in bank: Total amount of actual cash: Register of Deeds Cash:	\$ (315,722.58) \$ 1,146.96 \$ 247.00
Total amount of checks and drafts in	
Treasurer's possession not exceeding 3 days: Itemized list of all items, checks and drafts which	\$ 63,602.75
have been in the treasurer's possession over 3 days:	\$ 6.00
Outstanding Credit Card Deposits:	\$ 1,216.14
First National Bank ARPA	\$ 640,568.40
First National Bank Flandreau Savings	\$ 555,425.73
First National Bank CD	\$ 700,000.00
Flandreau First Savings Bank CD	\$ 4,025,000.00
TOTAL	\$ 5,671,490.40

Dated this 26<sup>th</sup> day of January, 2023 <u>Tawny Heinemann</u> Moody County Auditor

Deputy Auditor Marty Skroch called the meeting to order. The Board conducted the election for Chair and Vice-Chair for 2023. Motion by Doyle, seconded by Hemmer to nominate Carla Bruning as Chair. All voted "aye". Motion by Reker, seconded by Doyle to nominate Dan Miles as Vice-Chair. All voted "aye".

Motion by Doyle, seconded by Hemmer to approve the agenda. All voted "aye".

Motion by Miles, seconded by Hemmer to enter into executive session at 9:09 AM pursuant to SDCL 1-25-2(3). Reason: Contractual. All voted "aye". Motion by Doyle, seconded by Reker to resume regular session at 9:15 AM. All voted "aye".

Motion by Miles, seconded by Reker to conduct business as the Joint Board of Commissioners and Planning at 9:15 AM. All voted "aye". All voted "aye". Motion by Miles, seconded by Hemmer to approve minutes from December 20, 2022. All voted "aye". Kendra Eng, Zoning Administrator presented a plat to the Board. Motion by Miles, seconded by Reker to approve the following plat resolution with all voting "aye":

## COUNTY COMMISSION

"BE IT RESOLVED by the County Commission of Moody County, South Dakota, that the plot of <u>TRACTS 1 AND TRACT 2</u> <u>OF SONEN ADDITION, AN ADDITION IN THE NORTHWEST QUARTER OF SECTION 7, TOWNSHIP 105 NORTH,</u> <u>RANGE 50 WEST OF THE 5<sup>TH</sup> PRINCIPAL MERIDIAN, MOODY COUNTY, SOUTH DAKOTA,</u> be and the same is hereby approved.

I hereby certify that the above is a correct copy of the resolution duly passed by the County Commission, at a meeting held on the dated adopted.

Adopted this 5<sup>th</sup> day of January, 2023.

<u>Ashley Headrick</u> County Deputy Auditor Moody County, South Dakota

Motion by Doyle, seconded by Hemmer to resume regular session at 9:25 AM. All voted "aye".

Motion by Miles, seconded by Doyle to approve the 2023 biweekly and hourly wages as follows. All voted "aye".

Biweekly: Jerry Doyle 568.43, Daniel Miles 568.43, Dave Reker 568.43, Randy Hemmer 568.43, Carla Bruning 620.35, (Commissioners 24 hours/week) Tawny Heinemann 2376.66, Linette Christensen 2376.66, DeAnna Berke 2376.66, Kendra Eng 2376.66, Jerrick Charles 2123.86, Paul Lewis 4353.12, Brittany Bennett 2376.66, Nicole Roggenbuck 2087.69,

Scott Ganschow 2050.69, Elizabeth Scharton 2028.95, Troy Wellman 2695.89, Andrew Muller 2214.50, Erica Rorvik 2082.90, Heidi Miller 2130.76, Ken Prorok 2562.92, Marty Skroch 2358.81, David Prokulevich 623.08.

Hourly: Kristina Krull 29.71, Terry Albers 27.56, Ashley Headrick 21.56 (Auditor's Office) 15.79 (Ambulance), Kathleen Lunday 20.44, Linda Goetz 20.84, Debra Hartman 21.30, Alicia Deschepper 22.23, Scott Lewis 24.96, Christine Judstra 18.91, Randy Chamblin 25.43, David Christiansen 23.40, David Gasper 24.51, Jesse Gasper 25.43, Lance lott 26.79, Kyja Flisrand 21.92, Cody Anderson 20.36, Mikael Torgerson 20.36, Dan Peters 20.36, Todd Helfrich 20.36, Adam McClary 19.00, Ken Prorok 17.81 (Ambulance), Logan Baldini 25.33, Thomas Klein 23.87 (Sheriff's Office), 17.81 (Ambulance), Gabe Frias 24.24, Kevin Persic 20.84, Brent Goehring 24.60 Kaelob Storms 21.75, Annie Hoerth 20.66, Nicole Mattern 20.99 (Sheriff's Office) 15.79 (Ambulance), Kelston VanDyke 20.99, Alex Lawler 19.92, Leetha Petersen 23.58, Madelyn Ganschow 17.06, Misty Anderson 19.27, Chris Neises 18.52, Randy Clements 18.52, Justin Krull 19.65, Tathan Headrick 16.26, Elizabeth Looby 16.26, Julie Phasavath 16.26, Shelby Kampmann 16.26, Lindsay Heiter 15/on-call hour, Taylor White 15/on-call hour, Abbie Entringer 15/on-call hour Susan Brende 19.00, Carol Kiecksee 19.66, Joy Chamley 18.91, Vicky Stenersen 17.45, Berdyene Bowen 18.91, Lori Williams 18.18, Carol Niedert 16.89, Brenna LeBrun 16.16.

All county employees, volunteers and elected officials including Commissioners are covered by the County's Worker's Compensation policy.

The Board reviewed the 2023 Board Assignments. Motion by Miles, seconded by Doyle to approve the assignments as listed below, with all members voting "aye":

### 2023 BOARD ASSIGNMENTS

Zoning/Board of Adjustments	Commissioners as represented by the district they serve		
Zoning Administrator	Commissioner Dan Miles		
Zoning Chair	Commissioner Carla Bruning		
BOA Alternates	Rick Veldkamp and Doug Entringer		
Flood Plain Administrator	Commissioner Carla Bruning		
Juvenile Detention	Commissioner Jerry Doyle		
First District	Commissioner Randy Hemmer and Commissioner Dan	Miles-Alternate	
ICAP Liaison	Commissioner Jerry Doyle		
Community Counseling	Commissioner Dave Reker		
Community Health	Commissioner Dave Reker		
Coroner	Troy Wellman		
Fair Board	Marc Burggraff, Marty Skroch, Val Luze, Rachel Chamblin, Lindsay Horne and Commissioner Randy Hemmer		
Weed & Pest Supervisor Weed Board	Scott Christensen, Vince Nelson, and Commissioner Da	an Miles	
Resource Center Board	Laura Hagedorn, Jenny LeBrun and Commissioner Carla Bruning		
Combined Personnel, Salary, & Employee Benefits Board	Commissioner Liaison Board Member Representing Highway Board Member Representing Extension/Weed/Library Board Member Representing Sheriff/Ambulance Board Member Representing Auditor/DOE/Janitor/SA Board Member Representing ROD/Treas/VSO/EM Board Member Representing Human Resources Payroll Liaison	Randy Hemmer Andrew Muller Erica Rorvik Ken Prorok DeAnna Berke Linette Christensen Marty Skroch Ashley Headrick	
Building Committee	Commissioner Jerry Doyle		
Legal Newspaper	Moody County Enterprise		

The Board reviewed the current County Fees. Motion by Hemmer, seconded by Doyle to approve the following fees for 2023, with all members voting "aye":

# 2023 Fee Schedules:

Election Fees: Election Workers	\$200/day
Election Workers cell phone use Election School	\$5/day \$50/session
Polling Place	\$50
Resolution/Counting Board	\$15/hour
<u>Zoning Fees:</u> Building Permits Rezoning	\$50 + \$1/1,000 of valuation \$200
Conditional Use Permit	\$200
Conditional Use Permit (Class D)	\$300
Conditional Use Permit (Class C) -Permitted up to 800 AU's	\$100
Conditional Use Permit (Class C) -Special Permit Use 800-999 AU's	\$100
Conditional Use Permit (Class B)	\$400 \$500
Conditional Use Permit (Class A) Higher Residential Density	\$500 \$50
-Special Permit Use	
Vehicle Trailer Parking Permit Variance Permit	\$25 \$200
Reconsider Conditional Use	\$200 \$200
Preliminary Plat	\$25
Final Plat	\$25 Describer for deviated
Special Meeting Fee Non-Compliance Fees	Regular fee doubled See Resolution #10010501
<u>Ambulance Fees:</u> BLS Non-Emergency	\$700
BLS Emergency	\$800
ALS Non-Emergency	\$900
ALS Emergency ALS 2	\$900 \$1,200
No Transport-Medication Used	\$1,200 \$150
No Transport Casino	\$0
No Transport Rodeo, JC's Tier (Add to Base)	\$0 \$200
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IV Fluids and Supplies/IO	\$55/\$100 \$45/\$150
Oxygen/ETCO2 Supplies Intubation incl. supplies	\$45/\$150 \$100
EKG	\$45
Defibrillation/Lucas	\$55/\$150
Loaded Mileage Event Standby (Double Staff)	\$17/mile \$50 per hour
Routine Disposables	\$75/\$150
CPR Fees: Adult/Child/Infant (BLS) CPR/AED	\$40
Blended/Heartcode (BLS)	\$ <del>3</del> 0
Heartsaver/Community	\$35
First Aid Combine any CPR with First Aid	\$30 \$50
Combine any CER with First Ald	φου
<u>Special Fees:</u>	<b>*--</b>
Special Beer License Permit: Special License for Consuming/	\$50
Blending Alcohol Beverages:	\$25
<u>Extension Fees</u> Arena Annual Membership Fee	\$25/per person
Livestock Barn Rental	\$200 per day/\$200 deposit
Livestock Barn Set up	\$100 \$75 per day/\$100 deposit
Outside Arena Lunch Stand	\$75 per day/\$100 deposit \$50 per day/\$50 deposit
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. Motion by Hemmer, seconded by Miles to approve the following 2023 Board contact assignments, with all members voting "aye":

Carla Bruning

Ambulance, Register of Deeds, Library

Dave Reker	Director of Equalization/Zoning, Emergency Mgmt/Veterans Service Officer, Extension
Dan Miles	State's Attorney, Sheriff, Weed
Randy Hemmer	Custodian/Maintenance, Highway
Jerry Doyle	Treasurer, Auditor, 911

Marty Skroch, Commission Assistant met with the Board. A discussion was held on staffing. Motion by Miles, seconded by Doyle to hire Shaly Landgraff, Part-Time Librarian, Grade 5-A \$14.87/hr effective January 5, 2023. All voted "aye". A discussion was held on Surplus Property. Motion by Hemmer, seconded by Reker to declare Colman Library table and chairs surplus and donate to the City of Colman. All voted "aye".

The following reports were received and filed in the Auditor's Office: Register of Deeds fees \$11324.00 Sheriff Civil, Warrant and Pistol Fees \$1042.60.

Motion by Hemmer, seconded by Doyle to approve the following claims and issue warrants, with all members voting "aye": <u>General:</u> <u>General:</u> A& B Business Solutions, supplies 25.00, AT&T, utilities 80.08, Avera Flandreau, services 3496.86, Barnes and Noble, publications 31.97, Booster, publication 537.00, Bruning & Lewis Law Firm, st atrny 3776.22, City of Flandreau, utilities 1855.34, Curt's Collision, repairs 176.25, Tyler Lumber, supplies 5.17, Joanna Standing, services 90.00, MidAmerican, utilities 3316.86, Juror Fees, court services 797.68, Office Peeps, Supplies 83.00, Roberts County Detention Center, jail medical 3488.81, Stryker Sales, power cot 18928.98 <u>Highway</u>: City of Flandreau, utilities 533.58, MidAmerican, utilities 1082.91 <u>Emergency Management:</u> City of Flandreau, utilities 28.87 <u>December Payroll by Department:</u> Commissioner 14771.29, Auditor 10436.96, Treasurer 16583.11, States Attorney 15496.15, General Government Building 5471.10, Director of Equalization 12232.95, Register of Deeds 9169.39, VSO 1801.25, Sheriff 38376.32, Ambulance 20967.66, Library 6923.80, Extension 4631.61, Soil Conservation 4339.94, Planning & Zoning 5008.18, Highway 56911.87, 911 21482.25, Emergency Management 2701.89.

Motion by Miles, seconded by Hemmer to adjourn the meeting at 11:08 AM. All voted "aye".

ATTEST: <u>Marty Skroch</u> Moody County Commission Assistant <u>Carla Bruning, Chair</u> Moody County Board of Commissioners