UNAPPROVED MINUTES OF

November 5, 2019

The Moody County Commissioners met in regular session on Tuesday, November 5, 2019 in the County Commissioners' Room in the Courthouse at 9:00 AM, with the following members present: Vice Chairman Carla Bruning, John Schiefelbein, Tom Ehrichs, and Dan Miles, with Kristina Krull, Auditor as Clerk of the Board. Also present Marty Skroch, Commission Assistant, Paul Lewis, States Attorney, and Brenda Wade Schmidt, Moody County Enterprise and Jerry Doyle, Board of Adjustment alternate. Absent Rick Veldkamp.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Moody County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County as of October 31, 2019, which includes money collected for schools, cities, townships and state:

Total amount of deposits in bank: $ 7,505.15

Total amount of actual cash: $ 2,259.00

Register of Deeds Cash: $ 247.00

Total amount of checks and drafts in

Treasurer’s possession not exceeding 3 days: $ 376,049.31

Outstanding Credit Card payments: $ 4,341.84

Itemized list of all items, checks and drafts which

have been in the treasurer's possession over 3 days: $ 1.00

First National Bank Flandreau CD $ 400,000.00

First National Bank Flandreau Savings $ 4,222,191.66

Flandreau First Savings Bank CD $ 3,975,000.00

TOTAL $ 8,987,594.96

Dated this 14th day of November, 2019

Kristina Krull

Moody County Auditor

Vice Chairman Bruning called the meeting to order. Motion by Ehrichs, seconded by Miles to approve the agenda. All present voted “aye”. Motion by Miles, seconded by Schiefelbein to approve the following consent agenda with all present voting “aye”:

Minutes:

October 15, 2019

Travel Request:

Kristina Krull, Auditor SDSOS Election School Pierre, SD November 5-6, 2019

Kristina Krull, Auditor Legislative Audit Debit/Credit Workshop Pierre, SD November 7, 2019

Motion by Miles, seconded by Schiefelbein to adjourn to conduct business as Board of Adjustment at 9:04 AM. All present voted “aye”. Motion by Doyle, seconded by Miles to adjourn and resume regular session at 9:50 AM. All voted “aye”. Jerry Doyle left the meeting.

Marc Blum, Highway Superintendent met with the Board to give updates on bridge 51-210-228 (Alliance Township) and bridge 51-120-044 (Christenson).

Personnel Board members Marty Skroch, Erica Rorvik, Marc Blum and DeAnna Berke met with the Board to discuss Moody County holiday policy. Motion by Miles, seconded by Ehrichs to approve the days of December 23 and December 24, closing County offices with the exception of emergency services, as it is the County’s policy that any days designated a holiday by the Governor of South Dakota shall be proclaimed a holiday by the County. All present voted “aye”. Discussion was held on wages. Motion by Miles, seconded by Ehrichs to approve a 2% wage increase for all County employees effective December 23, 2019. All present voted “aye”.

Leanne Amdahl, Moody County Health Nurse met with the Board to give a quarterly update.

Scott Lewis, Maintenance met with the Board A discussion was held on adding an overnight lock box outside of the Courthouse. The lock box will be located near the south entrance of the building to be used by the Treasurer’s Office. Motion by Miles, seconded by Schiefelbein to install an overnight lock box near the south entrance of the Courthouse. All present voted “aye”.

Marty Skroch, Commission Assistant met with the Board. A discussion was held on staffing. Motion by Ehrichs, seconded by Miles to hire Debra Patterson, Extension Office Manager at Grade 9/Step I at $16.63/hr effective November 11, 2019. All present voted “aye”. Motion by Miles, seconded by Schiefelbein to accept the resignation of Debra Patterson, Deputy Auditor, effective November 8, 2019. All present voted “aye”. Motion by Ehrichs, seconded by Schiefelbein to accept the retirement of Marlene Dahlmeier, Extension Office Manager, effective December 20, 2019. All present voted “aye”. Motion by Miles, seconded by Ehrichs to retroactively advertise to hire a Deputy Auditor. All present voted “aye”. Motion by Ehrichs, seconded by Schiefelbein to hold a special year end meeting December 30, 2019 at 10:00 AM. All present voted “aye”. The Commissioners will be hosting an Employee Appreciation lunch after the meeting on December 30.

A discussion was held on Infotech Solutions. Motion by Miles, seconded by Ehrichs to authorize Vice Chairman Bruning to sign the quotes provided by Infotech Solutions. All present voted “aye”. Motion by Schiefelbein, seconded by Ehrichs to authorized Vice Chairman Bruning to sign the contract with Infotech Solutions. All present voted “aye”.

Troy Wellman, Sheriff met with the Board to discuss Leads On Line. Motion by Miles, seconded by Ehrichs to authorize Vice Chairman Bruning to sign a contract with Leads On Line. All present voted “aye”.

Kristina Krull, Auditor presented a contingency transfer to the Board. Motion by Ehrichs, seconded by Miles to approve the following resolution with all present voting “aye”:

# RESOLUTION 19110501

WHEREAS, Commissioner Contingency Funds are included in the annual budget, and

WHEREAS, insufficient funds were provided to the following budget: Register of Deeds Modern and Preservation.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to SDCL 7-21-6.1 it was moved and seconded to approve the following Contingency Transfer:

250-4-163-4260 Modern & Preservation 300.00 CR

101-4-112-4297 Total Contingency Transfer 300.00 DB

Members voting “aye”: 4.

Dated this 5th day of November 2019.

ATTEST: Kristina Krull Carla Bruning, Vice Chairman

Moody County Auditor Moody County Board of Commissioners

Motion by Miles, seconded by Ehrichs to enter into Executive Session pursuant to SDCL 1-25-2(3), at 11:29 AM. Reason: contractual/legal. All present voted “aye”. Motion by Schiefelbein, seconded by Ehrichs to resume regular session at 11:52 AM. All present voted “aye”.

The following reports for October were received and filed in the Auditor’s Office: Civil warrant and pistol fees $1598.60, and Register of Deeds fees $5581.50.

Motion by Miles, seconded by Ehrichs to approve the following claims and issue warrants, with all present voting “aye”: General: A&B Business, supplies 199.68, Avera McKennan Flandreau, service 100.20, Avera McKennan Hospital, poor relief 2134.27, Avera/Flandreau Medical, medical/County nurse 3827.62, Barnes&Noble, publications 224.49, Baymont Inn&Suites, travel 230.97, Books by Terrall, publications 14.99, Booster, publications 624.00, Bound Tree, supplies 4.65, Bruning & Lewis, office expense 2913.84, Elaine M Chapman, witness fees 36.28, Century Business Products, copier maintenance 61.42, City of Flandreau, utilities 1999.52, Compass Counseling, service 1800.00, Daniel Feldhaus, services 88.40, Darcy Lockwood, service 15.00, Shelly Dempsy, ambulance refund 200.00, Manuel J Decastro Jr, ct apt atry 3692.00, First Bankcard, supplies 1889.72, Gabriel Frias, interpreter 150.00, Government Forms&Supplies, supplies 287.05, Hauff Sports, supplies 470.75, Hillyard, supplies 525.38, IHS, ambulance refund 675.00, Justice Fire, services 117.00, Mark Katterhagen, service 15.00, Kibble Equipment, repairs 329.35, Krull’s Garage, repairs 2176.39, Heather Lacroix, ct apt atry 161.55, Lake County Sheriff, jail housing 9690.00, Landis Ag, weed spraying 19400.00, Lincoln County Treasurer, services 1042.34, Lucy Lewno, service 166.50, Matheson Tri-gas, supplies 140.02, Maynards, supplies 7.77, McLeod’s Printing, supplies 402.67, MidAmerican Energy, utilities 316.96, Minnehaha County Auditor, service 362.00, Minnehaha County Jail, jail housing 8760.60, Minnehaha County Regional, jail housing 690.00, Modern Marketing, supplies 540.00, Nancy Nelson, ct apt atry 1024.75, Northern Hills Collections, service 7.50, One Office Solution, supplies 133.99, Patriot Electric, supplies 73.73, Bob Pesall, ct apt atry 5784.96, Physicians Claims Company, services 1542.76, Physio-Control, supplies 1084.02, Pitney Bowes, postage meter lease 253.38, SD Achieve, services 180.00, SDAAO, travel 150.00, SDACC, dues 2320.00, SDACO, dues 75.00, SDAE4-HP, supplies 32.00, SDSU Extension, travel 52.22, Sparkle Car Wash, supplies 89.00, Sturdevants, supplies 118.60, TruGreen, supplies 360.00, Tyler Lumber Co., supplies 237.40, Unger Law Office, ct apt atry 6196.50, US Post Office, postage 150.00, Vast, utilities 1040.03, Verizon, mobile broadband 240.08, Yankton County Sheriff, services 100.00. Highway: B&H Contractors, cr gravel 14765.48, Marc Blum, travel 128.00, Booster, publications 504.00, City of Flandreau, utilities 410.41, First Bankcard, supplies 221.60, I-State Truck Center, repairs 177.03, Kimball Midwest, supplies 257.96, L.G. Everist, cr qtz/riprap 7761.70, MidAmerican Energy, utilities 8.00, Mills & Miller, salt 7694.93, Napa, repairs 257.53, RDO Equipment Co., repairs 1631.16, River’s Edge, oil/fuel 45.25, Sanitation Products Inc., repairs 55.14, Sturdevants, repairs 50.58, True North Steel, bridge 210-228 repair, 33225.18, Tyler Lumber Co., supplies 13.99, Vast, utilities 302.31. 911: Centurylink, utilities 385.89, Vast, utilities 9.29. Emergency Management: City of Flandreau, utilities 30.87, Vast, telephone 37.16. Mod&Pres Fund: US Records Midwest, supplies 1118.94. State 24/7 Fund: SD Attorney General, SCRAM 1222.00. October Payroll by Department: Commissioner 18165.43, Auditor 14263.65, Treasurer 19050.08, States Attorney 19692.43, General Government Building 6603.38, Director of Equalization 10869.45, Register of Deeds 11465.19, VSO 2403.27, Sheriff 47550.34, Ambulance 25758.38, Library 8289.05, Extension 5958.19, Soil Conservation 5881.71, Drainage 453.72, Planning & Zoning 5778.30, Highway 71973.50, 911 27801.15, Emergency Management 5796.11, 24/7 Sobriety 792.31.

Motion by Schiefelbein, seconded by Miles to adjourn the meeting at 12:10 PM. All present voted “aye”.

ATTEST: Kristina Krull Carla Bruning, Vice Chairman

Moody County Auditor Moody County Board of Commissioners