

Travel/Education Request Form

Name(s): Kendra Eng

Department: Director of Equalization

Position: Deputy

Travel/Education

Date(s)	Destination
April 21-26	Yankton, SD

Reason for Travel: 2019 Spring Assessors School

Passengers: Possibly adjoining county personnel

Estimated Expenses:

- Method of Travel: County Vehicle = \$ 50.00

 - Meals:
 - __5__ Breakfast @ \$6.00 = \$ 30.00
 - __5__ Lunch @ \$11.00 = \$ 55.00
 - __5__ Dinner @ \$15.00 = \$ 75.00
- ***Employees will not be reimbursed for meals that are included in the registration fee.
- Additional Expenses (taxi, parking, etc):
Please list _____ = \$ 0
 - Lodging: Estimated number of days/ night 5 at \$55.00 = \$275.00
 - Registration \$300
 - Estimated cost = \$300.00
- Total Cost Estimate = \$785.00

Kendra Eng, Deputy Director of Equalization

January 18, 2019

Travel/Education Request Form

Name(s): Marc Blum

Department: Highway

Position: Superintendent

Travel/Education

Date(s)	Destination
March 25-28	Deadwood, SD

Reason for Travel: 2019 Highway Superintendent's Short Course

Passengers: None

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto
 _____ Miles @ \$ _____/per mile = \$ _____
- Meals:

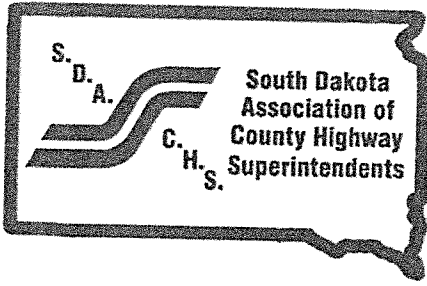
2	Breakfast	@	\$ _____	6.00	= \$ _____	12.00
3	Lunch	@	\$ _____	11.00	= \$ _____	33.00
3	Dinner	@	\$ _____	15.00	= \$ _____	45.00

****Employees will not be reimbursed for meals that are included in the registration fee.*

- Additional Expenses (taxi, parking, etc):
Please list _____ = \$ _____
 - Lodging: 3 Estimated number of days/nights = \$ _____ 327.00
 - Registration Estimated cost = \$ _____ 100.00
- Total Cost Estimate = \$ _____ 517.00**

Marc Blum
Department Head Signature

02/05/19
Date



SOUTH DAKOTA ASSOCIATION OF COUNTY
HIGHWAY SUPERINTENDENTS
P.O. Box 1364
SIOUX FALLS, SD 57101-1364

January 21, 2019

RE: 42nd Annual SDACHS "Short Course" Registration

Dear Highway Superintendent,

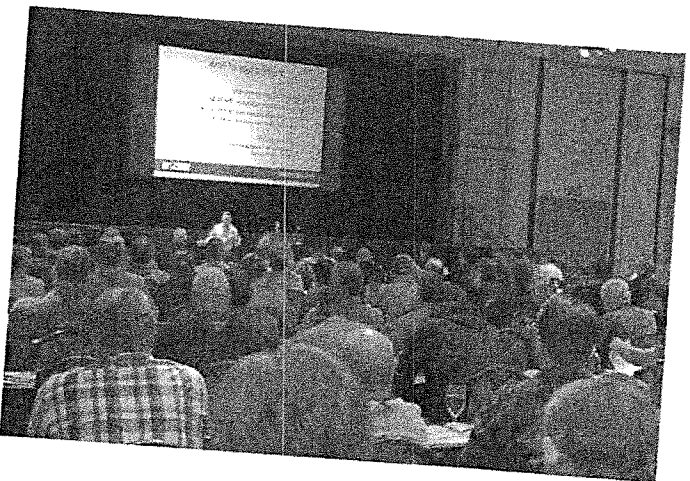
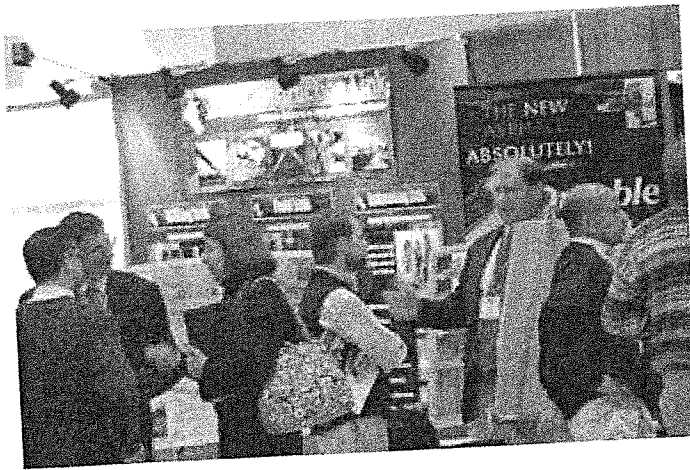
The SDACHS will be hosting the 2019 "Short Course" in Deadwood at The Lodge at Deadwood Gaming Resort on March 26-28, 2019. We are expecting 225-250 in attendance this year which will consist of Highway Superintendents, County Commissioners, SDDOT and LTAP Officials, Spouses, and Vendors!

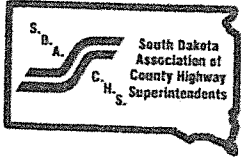
SDACHS members rely on the annual Short Course for information on the latest innovations in bridge and roadway construction, engineering technology, safety, computer software, and many other products affiliated with Counties and transportation. The Short Course delivers 9 technical sessions and an exhibitor expo with over 50 vendors. Our vendors know that our members manage over 3,700 bridges and 35,000 miles of roadway. In 2019 alone, our members have over \$200 million of combined budget to maintain our equipment and infrastructure. By attending the Short Course, you will have plenty of networking opportunities to learn about products, equipment, or services!

SDACHS encourages your participation in our signature event by completing the enclosed Registration Form and mailing it to: DJ Buthe, SDACHS, PO Box 1364, Sioux Falls, SD 57101-1364.

Hope to see you soon in Deadwood,

DJ Buthe
Secretary-Treasurer





**2019 SHORT COURSE REGISTRATION FORM
THE LODGE AT DEADWOOD - MARCH 26-28, 2019**

**EARLY-REGISTRATION
DEADLINE IS POSTMARKED BY MARCH 8, 2019**

CONTACT INFORMATION

BUSINESS NAME MOODY Co HWY DEPT PHONE 605 997-2832
 PRIMARY CONTACT Marc Blum EMAIL mchd2@iw.net
 ADDRESS PO Box 9 CITY/STATE/ZIP FLANDREAU, SD 57028

REGISTRATION

REGISTRATION TYPE	QUANTITY	PAID BY 3/8/2019	PAID AFTER 3/8/2019	TOTAL
COUNTY HIGHWAY EMPLOYEES	1	\$100 each	\$150 each	100.00
GOVERNMENT (DOT, LTAP EMPLOYEES)		\$100 each	\$150 each	
8-FT VENDOR BOOTH (INCLUDES ONE FREE CONFERENCE BADGE)		\$400 each	\$500 each	
VENDOR / CONSULTANT / CONTRACTOR		\$150 each	\$200 each	
SPOUSE / SIGNIFICANT OTHER		\$20 each	\$50 each	
				100.00

Attendance at conference functions requires registration. Registrants will be issued name badges, which are required for admittance to all functions.

NAMES FOR CONFERENCE BADGES

- | | |
|---------------------|-----------|
| 1. <u>Marc Blum</u> | 7. _____ |
| 2. _____ | 8. _____ |
| 3. _____ | 9. _____ |
| 4. _____ | 10. _____ |
| 5. _____ | 11. _____ |
| 6. _____ | 12. _____ |

PAYMENT TYPE

Credit Card Check - Make payable to SDACHS Purchase Order No. _____

Credit Card Number	Exp. Date	Security Code
Name on Card	Signature	Phone Number
Address	City, State	Billing Zip Code

* A 3.5% convenience fee will be assessed to each credit card transaction.

Mail Completed Registration Form and payment to: SDACHS, DJ Buthe, Secretary/Treasurer, PO Box 1364, Sioux Falls, SD 57101
 Registration forms with credit card or purchase order payment method may be emailed to dbuthe@minnehahacounty.org

Travel/Education Request Form

Name(s): All Moody County Highway Department Employees except Office Manager

Department: Highway Position: _____

Travel/Education

Date(s)	Destination
Feb 27 & 28	Brookings, SD
5 Each Day	

Reason for Travel: Annual MSHA Refresher Course

Passengers: None

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto
 _____ Miles @ \$ _____/per mile = \$ _____
- Meals:

0	Breakfast	@	\$ _____	6.00	= \$ _____	0.00
10	Lunch	@	\$ _____	11.00	= \$ _____	110.00
0	Dinner	@	\$ _____	15.00	= \$ _____	0.00

****Employees will not be reimbursed for meals that are included in the registration fee.*

- Additional Expenses (taxi, parking, etc):
 Please list _____ = \$ _____
- Lodging: _____ Estimated number of days/nights = \$ _____
- Registration Estimated cost = \$ _____ 0.00

Total Cost Estimate = \$ _____ 110.00

Man B
 Department Head Signature

02/05/19
 Date

The Mine Safety Act – Cities and Counties

Employees involved in a mining operation, including employees working at gravel pits, are required to comply with MSHA's training requirements. This is a perfect opportunity for your employees to receive the annual refresher training required by MSHA.

For those not required to comply with MSHA, please review the training sessions offered this year and consider sending your employees. A minimal investment of time could help avoid work-related injuries.

2019 Training Topics:

The Mine Safety Act
Pit Safety
Preventing Slips and Falls
Back Safety
Accident Prevention
Defensive Driving
Confined Space Safety
Fire Safety
Excavation Safety
Hazard Communication
Drug and Alcohol Awareness
Personal Protective Equipment (PPE)
First Aid
Transporting Equipment



Safety Benefits, Inc.
4901 Isabel Place, Suite 120
Sioux Falls, SD 57108
(888) 313-0839

2019 Part 46.8 MSHA Refresher Training Topics

Review of Mine Safety Act
Hazard Communication
Fire Safety
First Aid
Pit Safety
Ground Conditions and Control
Traffic Patterns and Control
Accident Prevention
Mandatory Safety & Health Standards
Machine Guarding
Mobile Equipment Hazards
Fall Prevention

Weather Alert

Classes are subject to change due to bad weather

Attendees, please call our toll-free number, (888) 313-0839, to check the status of a class. Information on cancelled classes will be on our voicemail recording and website, www.safety-benefits.com by 6:00 a.m.

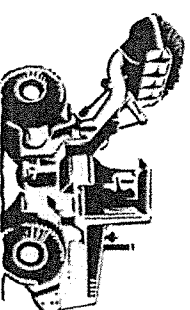
LUNCH IS ON YOUR OWN

SDPAA SDML WC FUND

Present

Annual Safety Training Classes for Highway, Street and Public Works Departments

- These classes meet the MSHA Annual Refresher Training Requirements
- These classes qualify for 5 contact hours toward Water/Wastewater Operator Recertification



Coordinated by: Safety Benefits, Inc.

Doug Kirkus, Jeff Lanning, and Matt Petersen are very familiar with South Dakota public entity liability and work comp exposures. These classes are designed to help make the work place as safe as possible for your employees and reduce your exposures to civil liability.

These classes meet the training requirements necessary to comply with Part 46 of the Mine Safety Act and qualify for recertification hours for Water and Wastewater Operators.

Annual Refresher Training is required. Each employee involved in mining must receive 8 hours of annual refresher training as outlined in your written training plan.

Location

Date

Pierre Transit Building	Jan. 3 & 4, 2019**
Kennebec Fire Hall	Jan. 4, 2019
Belle Fourche Comm. Hall 508 6 th Ave.	Jan. 8, 2019*
Lead Lawrence Co. Highway	Jan. 9, 2019*
Sturgis Fire Hall	Jan. 10, 2019*
Bison Grand Electric Room	Jan. 15, 2019
Mobridge National Guard Armory	Jan. 16 & 17, 2019
Aberdeen Eagle's Nest at Rec Center	Jan. 22, 23, 24 & 25, 2019
Canton The Depot	Jan. 29, 2019
Sioux Falls Water Reclamation	Jan. 30, 2019
Vermillion Fire Station	Jan. 31, 2019*
Burke Civic Community Center	Feb. 12, 2019
Winner 4-H Building	Feb. 13, 2019
Yankton New Fire Station	Feb. 13 & 14, 2019*
Custer Annex Bldg (Pine Room)	Feb. 19, 2019*
Hot Springs Mueller Center	Feb. 20, 2019
Sturgis Fire Hall	Feb. 20, 2019*
Rapid City Pennington Co. Hwy. Shop	Feb. 21, 2019*

Location

Date

Wall Community Center	Feb. 21, 2019*
Watertown Extension Building	Feb. 26 & 27, 2019
Brookings Fire Station 607 20 th Ave.	Feb. 27 & 28, 2019*
Mitchell Fairgrounds (Room A)	March 5 & 6, 2019
Huron Campus Center	March 6 & 7, 2019
Madison 4-H Building	March 7, 2019
Mitchell Fairgrounds (Room A)	March 19, 2019
Sisseton City Hall 406 2 nd Ave. W.	March 20, 2019
Milbank City Hall 1001 E. 4 th Ave.	March 21, 2019**
Mitchell Fairgrounds (Room A)	March 21, 2019

Cost of Training

SDPAA and SDML WC Fund Members:
NO CHARGE

Non-Pool Members:
\$50+ 6.5% tax/person

Registration:

Entity/Business: Moore County Hwy Dept

Location Attending: Brookings, SD

Date Attending: FEB 27 & 28

Number Attending: 10 5 - FEB 28

Contact Person: Yvonne Brunk

Phone Number: 605 997-2832

After Hours

Phone Number: 605 964-1110

To register or for questions call or email:
605-334-9567 or 888-313-0839 OR
Diane at dnekvinda@safety-benefits.com

Classes are:

- 8 a.m. - 4 p.m. at all locations except:
- *7:30 a.m. - 3:30 p.m. in Belle Fourche, Lead, Sturgis, Vermillion, Yankton, Custer, Rapid City, Wall and Brookings
- **8:30 a.m. - 4:30 p.m. in Pierre and Milbank